

ACADEMIC LITERACIES PROGRESSION POLICY, UG – FROM FALL 2025 ENTRY ONWARDS

Introduction

1. This policy details the University's expectations for undergraduate students completing the compulsory Academic Literacies programme as part of the liberal arts requirements of for all programmes.

General Principles

Year One Entry

1. Students admitted to Year One Entry must complete the following courses:
 - a Level 3 - Fundamentals of English for Academic Writing and Oracy
 - b Level 3 - Fundamentals of Research and Writing
2. New students have three semesters from their first semester of entry to complete both courses. For the avoidance of doubt, students could repeat one failed course within this period, not both.
3. Students who cannot complete both courses within the required time frame may be dismissed from the University for failure to progress academically.

Year Two Entry or Progressing to Year Two

4. Students admitted to Year Two Entry or progressing to Year Two must complete the following course: Level 4 - Academic Research and Writing.
5. New students have two semesters from their first semester of entry to complete the course.
6. Year One Entry students progressing to Year Two will have two semesters from starting Year Two to complete the course. For the avoidance of doubt, Year One Entry students have a total of five semesters to complete all three components of the Academic Literacies programme.

7. Students who cannot complete these courses within the required time frame may be dismissed from the University for failure to progress academically. Students who are not dismissed must be aware that this will delay their graduation date and as such may put their visa sponsorship and/or student funding at risk.

VERSION MANAGEMENT

Responsible Department: Registry Services			
Approving body: Academic Board			
Version no.	Key Changes	Date of approval	Date of effect
1	New policy to cover Fall 2025 Entry onwards.	July 2025	01 Sept 2025
		Restricted access? <i>Tick as appropriate</i> ☐ Yes ☒ No	